

School District of Osceola County: K-12 Social Studies
2023-2024 Instructional Materials

<u>Date</u>	<u>Task</u>
October	Team reviews state adopted list from FLDOE and previews instructional materials from publishers.
October	Team creates Needs Assessment survey. Survey requests feedback from teachers regarding current materials and what is desired with new materials. Input collected from all teachers via Needs Assessment Survey, Survey data compiled for District Adoption Committee.
October	Notify public of the dates for the adopted committee & work with community relations to setup livestream/website.
October	School-based Administrators, with input from OCEA, select teachers to serve on the Adoption Committee. School-based Administrators invite parents and SAC members to serve on Adoption Committee. District departments (MITD, Multicultural, and ESE) select representatives to participate on the Adoption Committee.
October/November	Adoption Committee convenes and reviews the timeline, roles, responsibilities and adoption procedures. Participants are given results from Needs Assessment survey. Publishers present materials to Adoption Committee. Participants select which materials will be sampled at school sites.
November/December	Textbook publishers develop ten minute video presentations to explain materials available in their adoption. Publishers submit their video to district staff for review. Videos are preferably housed on the publisher's website and a link is provided to the committee.
November/December	Adoption Committee members facilitate review of materials at each school site with teachers. Materials are made available online and at each school site for viewing. Teachers should review video presentations and sample curriculum materials in November/December.
January	Teachers vote at each school site, facilitated by Adoption Committee members. Adoption committee member will submit the school's vote via online survey. Votes from each school are tallied to ensure transparency. (Week of January 8 - 12)
January	Social Studies department presents the results of the survey to the Assistant/Deputy Superintendents/Superintendent to make the final selection to be presented to the school board.
January	District administration and committee make recommendation to the Superintendent and notify publishers of the recommendation that has been made. (Week of January 15-19)
January/February	Public is notified via District Website/Newspaper. The community may view student editions of recommended instructional materials online and at MITD for a 20 day period. Board members provided copies for review if requested.
February	School Board meeting to present the selected material. (Informational purposes only)
March Board Meeting	School Board meeting open to the public for public comment regarding adopted materials. This meeting is where the board will approve the materials. (March 5 Board Meeting)
April	If the School Board approves the recommendation (vote at March 5 board meeting), the public has 30 days to respond to the decision. (March 6 - April 6)
April/May	Collaborate with IT department regarding digital components of adopted curriculum.
April/May/June	Ordering process for adopted materials will begin for 2024-2025 school year.
July/August	Materials are delivered to school sites for use during the 2024-2025 school year.